

## **GENERAL RULES**

The Douglas County Fair Board makes all rules and regulations, and reserves the final and absolute right to interpret these rules and regulations. The board will settle and determine all matters, questions and differences in regard thereto, or otherwise arising out of any connection with or incident to the fair.

Special rules are published for each department, when necessary. If there is a conflict between the special rules of any department and the general rules and regulations, the special rules will govern.

**ALCOHOLIC BEVERAGES:** Conduct rules on the fairgrounds in accordance with the regulations adopted by the Board of County Commissioners, ABSOLUTELY NO ALCOHOLIC OR CEREAL MALT BEVERAGES may be consumed or carried on the premises. Violating exhibitors will have all entries disqualified.

**ANIMAL CARE:** The Board of Directors will furnish pens only for animals entered. Commercial advertising by exhibitors on the Fairgrounds is prohibited unless approved by the Fair Board. All cattle and horses shall be halter broke and trained to lead. Owners must provide a suitable means of caring for animals at all times during the fair. **4-H/FFA members are encouraged to groom their own livestock. During the Fair, only the immediate family or legal guardians, or other Douglas County 4-H/FFA members, may help an exhibitor with the grooming of their animals. After the first warning, violation of this rule may lead to total disqualification of the exhibitor from the show and all premiums forfeited. Anyone wishing to report unauthorized people grooming animals must follow the Protest procedure as outlined in the Protest Rules.** No misters or hoses of watering livestock will be allowed in any livestock barns. To protect the safety and convenience of fair patrons, participants and exhibits, any person or persons interfering with or disrupting the exhibition and care of livestock or other exhibits may be removed from the 4-H Fairgrounds and/or subject to penalties in accordance with Home Rule Resolution No. HR-89-7-2. Exhibitors must keep livestock stalls clean and in a presentable condition for public viewing. Blocking chutes must be kept in designated areas. Tack, hay and show boxes must be kept in the proper areas. Cattle and other stock must be in the stalls for public viewing when not showing or being prepared for showing, until 9:00 p.m. each night. Night ties away from the stalls will be allowed after 9:00 p.m. in designated tie out areas.

**ATTIRE:** 4-H and FFA exhibitors must follow dress codes for show ring attire in project areas where it is required.

**ENTRY INFORMATION:** Pre-entries must be made for all 4-H/FFA divisions and Open Class Livestock by **JUNE 30.** Late entries will not be accepted. Entry forms for Open Class Livestock are available at the Douglas County Extension Office, 785-843-7058.

Send entries to K-State Research and Extension - Douglas County, 2110 Harper, Lawrence , KS 66046-3242. An example on how to fill out the entry form can be found following the General Rules.

Any exhibitor wishing to receive special consideration by the judge due to special needs or challenges, has the option of doing so by placing a small sticker next to the class number. Questions regarding this rule should be addressed to Trudy Rice, County Extension Director. Out-of-county entries will be accepted in all Open Class Divisions. All non-livestock entries must be in place by 7:00 p.m., Tuesday. All livestock entries (EXCEPT DOGS, HORSES, AND PET SHOW ANIMALS) MUST BE IN PLACE BY 9:00 p.m., Tuesday.

A 4-H member must be enrolled in the projects they exhibit, and their project enrollment card on file in the Extension Office by May 1 of the current year. Agricultural Education students or FFA members must exhibit projects included in their Supervised Agricultural Experience program or must be a school project under the Agricultural Education teacher's supervision. Any 4-H/FFA

member who turns 19 years of age before January 1 of the current year will not be eligible to participate in 4-H/FFA competition. All exhibits must be owned by exhibitor if entered in competition, except where designated. No duplicate samples shall be taken from the same backing batch, bin, crib, field, tree and be shown by different exhibitors as their respective products.

**FIRST AID:** A First Aid Station is located by the maintenance shop. Qualified first aid personnel are on duty from 8:00 a.m. until 10:00 p.m. each day of the fair.

**INFORMATION:** The Fair Office is located in Building 21S. The office is operated by the Douglas County Fair Board and staff, who can also supply information about local attractions and events. Prior to the week of the fair, information can be obtained by calling the executive secretary, Margaret Kalb at 785-843-7058, ext. 115 or checking the Fair Board web site, [www.dgcountyfair.com](http://www.dgcountyfair.com).

**INTERNET:** Additional information may be found on the Douglas County Fair web site, [www.dgcountyfair.com](http://www.dgcountyfair.com).

**LIABILITY:** Exhibitors and others who bring property of any kind upon the Fairgrounds, either exhibits or otherwise, do so at their own risk. The Douglas County Fair shall not be liable for loss or damage to such property from any cause what so ever, and no such liability shall be created or presumed from any supervision over exhibits exercised by the association or its employees. All persons who have exhibits, particularly those of great sentimental and/or monetary value, should carefully make their own determination of whether such exhibits should be exposed to the hazards of the Fair. All exhibitors shall be liable to the Douglas County Fair for any damage to the grounds or property of the Douglas County Fair by such exhibitor, their agents, employees, or property. All exhibitors shall hold the Douglas County Fair harmless from liability for any damage to their persons, or their property. The association reserves the right to require bond from any exhibitor to protect it against liability in such amount as the Douglas County Fair may determine. The Douglas County Fair Board will not be responsible for overnight supervision of 4-H/FFA members. All individuals must have pre-approved overnight pass to remain at the grounds beyond 12:30 a.m. Passes must be picked up before 4:00 p.m. in the Fair Office.

**LIVESTOCK ENTRIES:** All beef, bucket calves, dairy, dairy goats, llamas and swine must arrive on the grounds from 5:00-9:00 p.m., Tuesday. All sheep and market goats must arrive on the grounds from 7:00-9:00 p.m. Stall assignments will be pre-assigned by the Department Superintendents. The weigh-in times will be Tuesday night at entry time for market hogs and from 7:00 p.m. to 9:00 p.m. for market lambs and goats. Market hogs will be scanned for the carcass contest on Thursday morning. Market steers and heifers will be weighed at 8:00 a.m. on Wednesday. The exhibitor, a family member or other responsible person must be present to bring the animals to the scales. It is not the weighing committee's responsibility to get the animals to the scales. If the exhibitor is not present to have their animals in order, they will be skipped and have to bring their animals to the scales at the end of the line, and by the allotted time for that species. The hogs will be scanned for carcass data at the time they are weighed. No parking in livestock building area. Temporary parking to unload allowed only mornings of the Fair to 8:00 a.m. No vehicle traffic allowed from 8:00 a.m. to closing of grounds 12:00 midnight. The Board of Directors will furnish pens only for animals entered. Beef and Bucket Calf exhibitors are required to include the appropriate bedding fee along with their entries to cover the cost of wood chips. All other livestock entries must provide their own bedding. Commercial advertising by exhibitors on the Fairgrounds is prohibited unless approved by the Fair Board. All cattle and horses shall be halter broke and trained to lead. Animals can be shown in only one class other than group classes. Livestock exhibitors must be on hand to exhibit their entries and failure on the part of the contestant to exhibit the entry may bar him or her from participation in any awards. In case of an exhibitor who has two entries in the same class or a physical disability, owners may have another 4-H/FFA member assist with an entry provided it meets with the approval of the superintendent of the department. The assistant

must be a Douglas County 4-H/FFA member and be enrolled in the same project they are helping with. A 4-H/FFA member must own and exhibit in the regular classes animals used in Showmanship classes. No animal may entered in Showmanship without also being shown in a regular class. No premiums are paid in Showmanship classes.

**LOST AND FOUND:** All lost and found articles and inquiries will be handled by the Fair Office in Building 21S. They can be reached by phone at 785-841-6322.

**OVERNIGHT CAMPERS:** The Douglas County Fair Board will not be responsible for overnight supervision of 4-H/FFA members. All individuals must have pre-approved overnight pass to remain at the grounds beyond 12:30 a.m. Passes must be picked up before 4:00 p.m. in the Fair Office.

**PREMIUMS:** Premiums will be paid by check within 30 days after the conclusion of the Fair. Premium checks must be cashed within 30 days of issue, to insure payment. After that time, any premium checks which have not been cashed will be considered donated to the Douglas County Fair. If any dispute should arise over prizes, the record in the Secretary's books shall stand as true. Awards will be based on the Danish system for 4-H/FFA (Purple, Blue, Red, and White based on a standard). Purple ribbons will be awarded in all non livestock divisions which may be eligible for State entry. Open Class, American system (ranked 1, 2, and 3), receives ribbons and premiums. Grand Champions shall be selected from the group of Division Champions. Reserve Grand Champions shall be selected from the group of Division Champions and Division Reserve Champions.

**PREMIUM FORFEITURE:** Superintendents are instructed that if they have proof that an exhibitor, by false entry or otherwise, attempts to receive or obtain an award by misrepresentation, said exhibitor shall forfeit all prizes awarded on all exhibits. Judges will be instructed not to award premiums on unworthy articles, or give first premiums where only one is entered in a class unless it merits a first. No red ribbon or lower rating exhibits can receive Champion or Grand Champion. Any exhibitor or family or exhibitor interfering with or criticizing judges' decisions openly or otherwise will forfeit premiums if due proof is received by the Board of Directors. Parents should not actively participate in consultation judging. However, they may observe. 4-H exhibitors (individual or group) should avoid using copyrighted materials whenever possible by originating his/her own work. A 4-H member or group should use with caution, a copyrighted and/or trademarked product or service (a brand name, label or product).

**Livestock exhibitors (except those in the Community Building) are required to clean their livestock pens or stalls at the conclusion of the fair. All pens and stalls must be cleaned of all bedding and waste no later than Tuesday following the fair. Any pens and stalls not cleaned by that time, the 4-H'er will forfeit their premium money.**

**PROTEST:** Any person may protest the qualification or eligibility of any competing person, animal or object submitted for competition and showing any pertinent class or event to the Fair Board by the following procedure:

1. Any complaint regarding eligibility or adherence to the rules must be made in writing to the Rules Committee, within twenty-four (24) hours following the occasion of the protest.
2. Upon receipt of a protest, the Rules Committee will promptly notify the person against whom the protest was made, the superintendent of the department for the class or event, and other parties who may have relevant information to the protest. The notice will give a time and place for a hearing to address the protest. When a protest is either allowed or denied, the course of action shall be entered in writing and a copy delivered to the protestant and the person against whom the protest was made. In the event that a timely protest is properly filed before judging, and a decision is delayed until after judging, the judges will be informed by the Board to place a conditional and reserve award upon the winning entry. Premiums and awards will be properly distributed when final decision on the protest is made.

**RELEASE OF EXHIBITS:** All exhibits will be released from 7:00 a.m. to 10:00 a.m. on Sunday. Dogs, Horses and Pets will be released after showing. Any exhibitor removing any exhibits prior to release time will forfeit all premiums and prize money. Every article or animal upon the grounds for exhibition shall, during the Fair, be under the control of the Board of Directors, and will not be permitted to leave without their consent; exhibits may be released with recommendation of veterinarian and/or division superintendent. Livestock will be released only if all stalls are cleaned to the satisfaction of the superintendent. Exhibitors of sale animals are responsible for cleaning stalls used.

**STATE FAIR ENTRIES:** Exhibitors planning to exhibit at the State Fair must make entries at the Extension Office by 5:00 p.m., August 2. NOTE: the minimum age for participation in the 4-H Division at the Kansas State Fair is 10 years of age by January 1, of the current year, for all competitive exhibits and contests. Only exhibitors whose exhibits receive a Purple ribbon and meet the age and class requirements in the 4-H/FFA Division may enter their exhibits at the Kansas State Fair. This applies to all entries except livestock. All livestock exhibitors whose entries place in a blue ribbon group are encouraged to exhibit at the State Fair, provided they can meet the requirements.

**TELEPHONE SERVICE:** Pay phones are located inside of Building 2 for the convenience of patrons. The Fair Office number is 785-841-6322.

**UNETHICALLY FITTED LIVESTOCK:** **The steer and heifer shows will be no fit shows. "No fit" is defined as using no adhesive, glue, paint, or powder products.** The showing of unethically fitted livestock, the showing of livestock of any ineligible age for exhibition in the classes entered, or the misrepresentation of breeding or milking status is prohibited. Unethical fitting will be deemed to consist of changing the normal conformation of any part of the animals' body or using drugs, including over the counter and/or extra-label, or mechanical devices to alter the physical makeup and/or performance of the animal. This includes but is not limited to the following:

- Animals that are in milk due to an unnaturally induced lactation.
- Balancing the udder by any means other than leaving naturally produced milk in any or all quarters.
- Treating or massaging any part of the animal's body, internally or externally, with an irritant, counterirritant, or other substance to temporarily improve conformation. Minimizing the effects of cramping by feeding or injecting drugs and depressants or applying packs or using any artificial contrivance or therapeutic treatment except normal exercise. Blocking the nerves to prevent limping or switching of the tail.
- Striking the animals to cause swelling in a depressed area.
- Surgery or other practices performed to change the natural contour or appearance of the animal's body, hide, or hair, except the removal of warts or horns and the permitted clipping and dressing of hair and trimming of hooves.
- Insertion of foreign material under the skin.
- Changing the color of hair at any point, spot or area on the animals' body. Any grooming material that allows color to come off from any animal will not be allowed at the show.
- The use of alcoholic or carbonated beverages in the feed or administered as a drench.
- The use of diuretics.
- Administration of a drug internally or externally. Animals under the care of a licensed veterinarian, and/or taking any type of medication are ineligible.
- All medication administered during the livestock show must be administered by the Fair Board Veterinarian and a written medication record must be filed. Animals receiving performance enhancing drugs (i.e. including, but not limited to, steroids, diuretics, and anti-inflammatories, tranquilizers and pain killers) in this manner are ineligible for competition.

The term "drug" shall mean any substance for which the sale, possession or use is controlled by license under federal, state, or local laws or regulation and any substance commonly used by the medical or veterinary professions which affects the circulatory, respiratory, muscular, skeletal or central nervous system of any species of livestock. If drugs are used by the Official Show Veterinarian to treat a recognized disease in market animals, the withdrawal times listed by the drug manufacturer will be strictly followed.

**Any exhibitor, who is found to have tampered with or who inhumanely abuses an animal, or enters an exhibit that is not eligible or does not abide by the Douglas County Fair Board rules, will be barred from showing and must forfeit any premium, ribbon, or prize won.**

**OTHER:** No disorderly conduct of any kind will be permitted. All persons occupying booths are required to keep their places in a sanitary condition and those who have their lunches on the grounds are requested to leave no paper or other litter. A police force will be on the grounds sufficient to prevent the same, to see that all rules are observed. No dogs, except Dog Division entries and Assistance Dogs, shall be permitted on the fairgrounds during the Douglas County Fair. Cycles, bikes or horses will not be ridden on blacktop or other exhibit areas.