

DOUGLAS COUNTY FREE FAIR
August 1 - August 6, 2011
Vendor's Reservation

Exhibitor's Business _____

Name _____

Contact Person _____

Phone Number _____

Address _____

Street and/or Box City State and Zip

Email Address _____

What items will you offer for sale? _____

1. This agreement between the exhibitor and the Douglas County Fair Board shall be effective upon being signed by both parties.
2. Commercial exhibitor rents from Douglas County Fair Board booth space at the Douglas County Fair Grounds during the Douglas County Fair, August 1 thru August 6, 2011.
3. Inside booths will be available in the south end of Building 21. Foods booths will not be allowed inside. Please reserve an outside space if you are selling food.

Booth space rent for outside booth is \$200.00 plus \$20.00 for each additional 1 X 10 foot used over the 10 X 10 space.

Booth space rent is \$300.00 for space inside Building 21, electricity, air conditioning and security will be provided.

Extra electricity charge of \$15 per booth space for 20 amp. 110 volt, or \$50 per booth space for 50 amp. 220 volt (six spaces available). Outside booth only.

Each booth space is 10X10 feet.

Number of spaces you are renting: _____

Outside _____ Inside _____ Please check one

Electricity Charge:

_____ 110 V

_____ 220 V

Total Cost _____

RULES FOR OPERATION OF BOOTHS

1. Payment for booth space will be accepted in advance by check or money order. Payments received after July 20th will have to be made by money order, cash, or certified bank check. No personal checks will be accepted after July 15th.
2. Exhibitor's booths shall be operated no later than 11 p.m. during the fair. Booths inside Bldg 21 must close at 10 p.m. when the building closes.
3. All outdoor booths must be in place by 5 p.m., Monday, August 1. Inside booths must be in place by 3 p.m. on Tuesday, August 2.
4. Exhibitor agrees to: a.) Provide all needed materials for construction of booths.
b.) may not construct anything in a permanent manner, c.) leave grounds in the same physical conditions as when received.
5. Exhibitors must have a representative in their booth from 5 p.m. to 10 p.m. each "fair day", except Sunday, August 8th.
6. Exhibitor agrees to indemnify and hold harmless the Fair Board, Douglas County Commissioners, and their agents and employees, from and against all claims, damages, losses and expenses, (including reasonable attorney fees, to the extent allowed by law) arising out of the use and rental of Douglas County Fair Ground facilities, which is 1) bodily injury, illness, or death, or for property damage, and including the loss of use, and 2) caused in whole or in part by our negligent act or omission.
7. **ALL BOOTH RENT MUST BE PAID IN FULL AT THE TIME THIS AGREEMENT IS SIGNED. SPACES ARE AVAILABLE ON A FIRST COME, FIRST SERVE BASIS.**
8. Exhibitor cannot sublease space.
- There will be no refund of rent, unless the fair is not held or the Fair Board cannot provide the booth space. The exhibitor's rent shall be refunded and this agreement shall be released from liability and further obligation thereunder.
9. Booth spaces measure 10 X 10 feet. If more is needed for a truck or trailer, plan on renting more than one space. Any booth over the 10 X 10 feet space will be charged \$20.00 for every 1 X 10 feet over the allowance. **NO EXCEPTIONS.**
10. No generators permitted.
11. Commercial exhibitors parking lot will be provided: however, if RV's and/or camper facilities are needed, please advise (space limited).
12. Extension cords must be minimum size of 12-2 with a ground. Extension cannot exceed 50 feet in length. Only one extension cord per electrical fee will be allowed. The fee is \$15 for each cord of a 20 amp. 110 volt, or \$50 for each cord of a 50 amp. 220 volt hookup.
13. Vendors needing electrical hook-ups must be in compliance with the National Electric Code for recreational vehicles.
14. Fair Board and/or local law enforcement officials have the right to ban the sale of any item or items at their discretion.
15. **ABSOLUTELY NO TABLES AND/OR CHAIRS WILL BE FURNISHED. YOU MUST BRING YOUR OWN.**
16. All vendors must turn in a certificate of insurance with reservation. Insurance must show proof of liability with the Douglas County Fair Board as co-insured in the amount of \$500,000.